

# Rose Marie Academy

## Admissions Checklist Primary and Secondary School Programs

### 1. Please fill out and return:

- Student Application Form and Student Health Form
- Class Directory Form
- Authorized Names for Student Pick-Up Form
- Parental Permission Form to Publish Student's Work
- Parental Approval Form
- Fee Schedule Form
- Computer Acceptable Use Policy (AUP)
- Minimum Specs Requirement for a Laptop Computer (Intermediate Primary to Secondary School)
- Rules and Regulations Agreement (Secondary School Only)

### 2. Please provide:

- Four 4cm x 5cm or passport size photographs of the student
- Two 2½cm x 2½cm size photographs of each authorized person and a copy of his/her proper identification, e.g. Thai National Identity Card, Driver's License, cover page of passport

#### For Non-Thai Students:

- Copies of cover page and Thai visa page(s) of passports of parents and student

#### For Thai Students:

- Copy of a parent's passport or parent's Household Registration and Thai National Identity Card
- Copy of student's birth certificate and Household Registration

### 3. Please provide school records officially translated into English:

- For Grade 1: one year of school records
- For Grades 2-12: at least two years of most recent previous school records

RMA:nb/Admission/July 30, 08