

Rose Marie Academy

Admissions Checklist Primary and Secondary School Programs

1. Please fill out and return:

- Student Application Form and Student Health Form
- Class Directory Form
- Authorized Names for Student Pick-Up Form
- Parental Permission to Publish Student's Work
- Parental Approval for Excursions Within Nichada Thani
- Fee Schedule Form
- Computer Acceptable Use Policy
- Minimum Specs Requirement for a Laptop Computer (for Grades 3-12 only)
- Rules and Regulations Agreement (for Grades 7-12 only)

2. Please provide:

- Four 4 cm x 5 cm or passport size photographs of the student
- Two 2 ½ cm x 2 ½ cm size photographs of each authorized person and a copy of his/her proper identification, e.g. Thai National Identity Card, driver's license, cover page of passport

For Non-Thai Students:

- Copies of cover page and Thai visa page (s) of passports of parents and student

For Thai Students:

- Copy of a parents' passport or parents' Household Registration and Thai National Identity Cards
- Copy of student's birth certificate and Household Registration

3. Please provide school records officially translated into English:

- Grade 1: one year of school records
- Grades 2 - 12: at least two years of most recent previous school records, reports or transcripts (if applicable) detailing the student's marks and teachers' comments officially translated into English