



Student Photo

Student Information

Surname First Middle

45 mm
x
35 mm

Student Gender Male Female Date of Birth Age Nickname

Name student is to be called in school Nationality

Passport No. Place of Issue Date of Issue Expiry

Type of Visa Issued at Date of Issue

Student's Native Language Language Spoken at Home Mother's Native Language Father's Native Language

Student's Home Address in Thailand

Plot/House number, Village Road Subdistrict, District
 Province Postal Code Home Telephone
 Mobile Telephone Fax Email

Emergency Contact in Thailand (Other Than Parent/Guardian)

Last Name First Name Relationship to student
 Contact Telephone Email

Student/Alumni Permanent Mailing Address (Home country to which student will eventually return.)

Name To Care of
 Address Line 1 Address Line 2
 State (Province) Postal Code Country
 Telephone Fax Email

Apply for Admission to Grade Level Anticipated Starting Date
 Past Grade Level Present Grade Level

Parent/Guardian Information

Relationship

<input type="text"/>			
Surname	First	Middle	Nationality
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Employer	Position		
<input type="text"/>	<input type="text"/>		
Address Line 1	Address Line 2		
<input type="text"/>	<input type="text"/>		
State (Province)	Postal Code	Country	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Telephone	Fax	Email	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Head office located in	Name of local Thai joint-venture affiliation if applicable		
<input type="text"/>	<input type="text"/>		

Relationship

<input type="text"/>			
Surname	First	Middle	Nationality
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>		
Address Line 1	Address Line 2		
<input type="text"/>	<input type="text"/>		
State (Province)	Postal Code	Country	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Telephone	Fax	Email	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Head office located in	Name of local Thai joint-venture affiliation if applicable		
<input type="text"/>	<input type="text"/>		

Student Lives With (Check any that apply.)

<input type="checkbox"/> Father	<input type="checkbox"/> Stepfather	<input type="checkbox"/> Father deceased	<input type="checkbox"/> Parents divorced
<input type="checkbox"/> Mother	<input type="checkbox"/> Stepmother	<input type="checkbox"/> Mother deceased	<input type="checkbox"/> Parents separated
<input type="checkbox"/> Guardian	<input type="checkbox"/> Other		

Specify guardian relationship

Legal Custodian

Full name of parent or guardian who resides with student

Email

Specify other relationship

Relationship to student

Work Telephone

Sibling Information (List all siblings.)

First Name (Last, if different)	Date of Birth	Grade	School	Location
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Educational History

List all previous schools beginning with the most recent school.

Name of School	Location	Language of Instruction	From Month/Year	To Month/Year	Grade(s)
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Check any of the following that apply - **Arrange to have all reports forwarded to the Admissions Office of Rose Marie Academy.

English as an Additional Language
Yes No **Reports to be forwarded** **Year**
Yes No Yes No

Remedial Instruction
Yes No **Reports to be forwarded** **Year**
Yes No Yes No

Special Education
Yes **Reports to be forwarded** **Year**
Yes No Yes No

Gifted and Talented
Yes No **Reports to be forwarded** **Year**
Yes No Yes No

Evaluated by an educational psychologist or specialist
Yes No **Reports to be forwarded** **Year**
Yes No Yes No

Suspended or expelled from any school for any reason
Yes No **Reports to be forwarded** **Year**
Yes No Yes No

Taking medication on a regular basis
Yes No **Reports to be forwarded** **Year**
Yes No Yes No

Physical health limitations
Yes No **Reports to be forwarded** **Year**
Yes No Yes No

Other (Please Specify)
Yes No **Reports to be forwarded** **Year**
Yes No Yes No

Other

Billing Information

Financial responsibility for student will be assumed by

Statement of Account should be addressed and sent to

Relationship

Work Telephone

Email

Billing Address

School Policy Information

1. Formal application for admission to Rose Marie Academy will not be considered complete until

- 1.1 the application form has been fully completed to the best of the student's and his/her family's ability and the application processing fee has been paid
- 1.2 the school receives previous school records, at least the two most recent years, and pertinent documents
- 1.3 the Student Health Form is completed
- 1.4 the registration fee is paid

2. Admission

Admission is determined by the Admissions Officer, School Counselor, Academic Director, and Executive Director after careful consideration and in consultation with the parents/guardians and teaching staff.

3. Fees All fees must be paid in full before a student may begin school.

4. Late Admission Fees

- 4.1 Full term fees are charged for enrollment of 55% or more of the course. The fees are based on the number of days per week the child will attend school
- 4.2 Term fees are prorated for less than full term enrollment according to the table below

Number of days per week	% of applicable course fees per day
2	3.13 %
3	2.09 %
4	1.57 %
5	1.25 %

Example: A child who will attend school on a five-day-per-week basis with 21 days remaining in the term:

21 days x 1.25% = 26.25%. Therefore, 26.25% of the fees will be charged.

5. Refund Policy

Rose Marie Academy fees are prorated for enrollment of less than a full term by applying the following conditions

- 5.1 Full term fees are charged for enrollment of 55% or more of the course. The fees are based on the number of days per week the child will attend school.
- 5.2 Registration fee is refunded in full if a student does not attend Rose Marie Academy or if the student withdraws during the first two calendar weeks after the date of enrollment.
- 5.3 The registration fee is not refunded if the student withdraws after the first two calendar weeks from the date of enrollment.
- 5.4 Two weeks notice of intent to withdraw child must be given. Exception made for student on International School Bangkok (ISB) waiting list.
- 5.5 Payment of refunds will be effective within ten working days from the withdrawal date.
- 5.6 Tuition fees are refunded for enrollment of less than a full term according to the following table

Number of days per week	% of applicable course fees per day
2	3.13 %
3	2.09 %
4	1.57 %
5	1.25 %

Example: A child who attends school on a five-day-per-week basis is to be withdrawn having already been enrolled for 21 days:

21.25% = 26.25%. 100% - 26.25% = 73.75%. Therefore, 73.75% of the fees will be refunded.

6. Transportation Fee/Late Admission

The transportation fee: is calculated by determining the number of school days remaining in the term and multiplying this number by the daily transportation fee.month following a

7. Transportation Fee/Refunds

Refunds will only be made for the time remaining in the term calculated from the first day of the student's withdrawal. Full fees are charged to the end of the month in which the withdrawal occurs.

Certification

I certify that the preceding information is complete, true, and accurate to the best of my knowledge. I authorize the school to request transcripts and to verify the facts. I realize that my failure that to provide accurate information could jeopardize the student's enrollment at Rose Marie Academy. I understand that when a student enrolls in the school, he/she and his/her parents(s) or guardian(s) agree to conform to its procedures and comply with its rules and regulations as outlined in school information statements.

Date

Name (Please print.)

Signature

Rose Marie Academy reserves the right to determine the applicant's grade level placement and to assign subjects deemed most appropriate for the student's school experience.

Mailing Address: Rose Marie Academy, P.O. Box 18, Pakkret, Nonthaburi 11120 Thailand

Transportation Fees

Rose Marie Academy provides round trip transportation for students attending the school. All vehicles are air-conditioned and equipped with seat belts.

School Bus Transportation Required

Yes No

Please Note Transportation fees will not be refunded after the end of the first quarter for the first semester or after the end of the third quarter for the second semester.

For Transportation Office Use Only

Fee _____ Starting Date _____ Bus Number _____

Transportation Coordinator Signature

month/day/year

RMA/WF/Tutorial Student Application Form/August 1, 2022

For Official Use Only

Date Received _____ Entry Requested for _____

Admissions Officer Approval _____ Date _____
Month/Day/Year

Academic Director Approval _____ Date _____
Month/Day/Year

Executive Director Approval _____ Date _____
Month/Day/Year

Grade Level Placement _____ Date _____
Month/Day/Year

Business Office _____ Date _____
Month/Day/Year

Fee Paid Date _____ Receipt Number _____

Student ID Number _____

First Day of Attendance _____

Other Relevant Information _____

Last Day of Attendance _____
Reason for Withdrawal _____